

Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpepc.co.uk – Clerk.Bactonandedinthorpepc@gmail.com

Minutes of the Ordinary Parish Council Meeting

Held Monday 11th November 2024 - Bacton Village Hall commencing @ 7pm

- Present:** Susan Holden (Chair), Coral Salih (Vice Chair),
Gill Cullingford, Christine Smith, Stephen Humphreys-White
and Ian Witham
- Others:** 2 members of the public, Ed Maxfield - NCC and Pauline Porter - NNDC
and the MOD Police

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Apologies to the Clerk had been received from
Lynn Day, Jan Rush and Richard Kimble - personal accepted by the Council.
Nigel Lee - no apologies (formal letter of resignation reminder sent)
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.**
Interests were declared by Ian Witham - Prejudicial as member of Open Spaces at Agenda item 9 and would leave the meeting during discussion.
- 3. To approve the Ordinary Parish Council Minutes 9th September 2024**
These had been circulated and it was resolved that they be signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (15 minutes allowance)**
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair, for no more than 15 minutes.

A member of the public spoke about their resubmitted planning application relating to 24/1594 the details of which had been circulated to members. The applicant spoke about the new proposals and how they had been amended to a single unit and that they had worked proactively with NNDC Planning.

Ed Maxfield, NCC - the monthly reports supplied were discussed together with the regular road closures. It appears that NCC are being more considerate to moving closures if requested to do so.

Pauline Porter, NNDC - informed that there had been no approach to NNDC regarding a possible Nuclear Power Plant and as yet no meeting had been held - this was being chased. A decision had been made not to call in The Wild as it was sensible to go with what had been proposed otherwise the whole building may collapse.

MOD Police - the Clerk would supply a key code for the playing field barrier to the Police as this area is the meeting place in case of an emergency. The MOD Police were slowly transferring to the British Nuclear Constabulary. There was no update from North Walsham Police.

5. To review and consider Planning if received and agree response

| | | | |
|---------|----------------------------|--|--------------|
| 24/1263 | The Wild, The Green | Re-consultation | No comment |
| 24/1201 | The Wild, The Green | Re-consultation | No comment |
| 24/1594 | Cranks Castle, Mill Lane | Withdrawn | Noted |
| 24/1387 | Apple House, Pollard St | Change of use from holiday to single dwelling | Approved |
| 24/1952 | The Pavilion, NW Road | Pre-application advice re future use | Due 11.11.24 |
| 24/2010 | Quantock Lodge, Walcott Rd | Erection of front porch, single ext/terrace & garage | No comment |
| 24/1957 | Camperdown, Coast Road | Formation of new 3m wide access onto B1159 | No comment |
| 24/2082 | Bacton Hall, Church Rd | Single storey side extension | No comment |
| 24/2099 | 44 Newlands Estate | Erection of single-storey front ext | No comment |
| 24/2145 | The Shambles, Mill Road | LDC re use of building as single dwelling house | Circulated |
| 24/1932 | Church View, Rectory Road | Larger Extension - permission not required | Not required |
| 24/1763 | Land North of Village Hall | Variation of condition 2 | Approved |

6. To consider purchase of K6 red door to complete restoration of telephone box located at Abbey Street

Members resolved to defer this to the January 2025 meeting. Agenda

7. To consider purchase and installation of dog bin at RB2 - Priory Road

Members discussed this and it was resolved that this situation be monitored. EP

8. To consider and review Council's project assistance with Mill Lane (unadopted road)

This was discussed at length and it was resolved that the Clerk write to each householder in the New Year outlining the situation. The aim was to provide the householders with a conduit to progress a project for the benefit of everyone. EP

9 To consider and agree responses to:

9.1 To agree and acceptance of land from Flagship Housing

Flagship had written and requested that the Parish Council formally writes to accept the land from Flagship in accordance with the 106 agreement. Members resolved to accept the land allocated under the 106 agreement.

9.2 To accept responsibility of project to provide open space in accordance with the work specification agreed with NNDC

The Clerk had not as yet received the details requested from Planning for the work specification for the area. On the provision that the project was not an overburden of resources and finances the Council resolved to accept the responsibility.

9.3 To accept the funding available for above project 9.2 of £114,016

Members resolved to accept the funding allocated for the project in the amount of £114,016.

Clerk to write to Flagship to confirm. EP

10. To consider the adoption of street lighting at Flagship Housing development - response to NCC

Council resolved NOT to adopt the street lighting at the new Flagship development and would write to NCC to confirm. EP

11. Clerk report and report on Matters Arising (updates and for information only)

GENERAL

- 11.1 Village maintenance programme to be reviewed** - the list was reviewed and progress was being made.
- 11.2 Allotments** - invoices being paid - no parking signage installed
- 11.3 Parking at Highbanks** - letter written and situation being monitored
- 11.4 Bleed kits purchased** and to be installed into defibrillator cabinets
- 11.5 Entrance Barrier to play area** - installed and confirmed within Council's Permitted Development Rights by NNDC
- 11.6 Replacement children's rocker** - installed in play area
- 11.7 Water pipes at allotments** - works completed Anglian Water satisfied
- 11.8 Creation of additional allotments at Playing Field** - quotes being sought - this was part of the Pavilion Project
- 11.9 2025 meeting dates** - circulated

HIGHWAYS

- 11.10** No outstanding Highways matters

THE PAVILION

- 11.11 Future use of building** - change of use advice application with NNDC - Official response due from NNDC by 11/11/2024. It was unfortunate that this communication had not been received prior to the meeting although a reminder had been sent.
It was noted that a response would be imminent.

EDINGTHORPE

- 11.12 2nd defibrillator for Edingthorpe** - waiting installation

12. To consider and review correspondence

| | |
|---|------------------------------|
| Ed Maxfield - October/November reports | Circulated |
| NCC - Bacton Road/Mill Road 30mph 5 th Nov to 4 th Oct 2028 | Circulated |
| NNDC - Coastwise cafes | Circulated |
| Anglian Water - allotments - water supply compliant | Noted |
| Murphy Construction - Norfolk Offshore Wind Zone | Noted |
| NCC - street lighting - Development at Coast Road by Flagship Homes | Agenda |
| Norfolk Coastal Forum - meeting | Circulated |
| NNDC - Confirmation of TPO's at Old Rectory, Rectory Rd | Noted |
| NNDC - Allegations of Unauthorised Development - erection of height restriction barrier | Responded and case Withdrawn |
| Flagship - re details of 106 obligations for development at Coast Road | Agenda |
| NNDC - Local Plan | Circulated |

13. To consider and review procedural documents (circulated)

- 13.1 Standing Orders**
- 13.2 Financial Standing Orders**

It was resolved that both sets of documents be adopted.

14. To consider Financial Matters

- 14.1 To agree donation to Royal British Legion (\$137)(22-23 £100)**
Members discussed the donation and it was resolved that £100 be agreed for 2024-2025.

- 14.2 To consider donation to Marie Curie (no previous donation)**
Resolved that no donation is mad to Marie Curie this year.

- 14.3 To receive bank reconciliation and note receipts and review reserves**
The Clerk highlighted the bank reconciliation and members noted and reviewed reserves.

14.4 To agree payment schedule and approve payments

| | |
|--|----------|
| Elaine Pugh - NNDC - planning pavilion | 297.00* |
| Kevin Richardson | 180.00 |
| Fenland Leisure - seagull | 1,045.00 |
| Elaine Pugh – expenses | 83.41 |
| Secret Gardens | 2,382.00 |
| DT Overton | 90.00 |
| Bacton Village Hall | 325.50 |
| Proludic - replacement part for play area | 157.92 |
| EON - electricity - (September) | 41.79 |
| Anglian Water (allot £49.00- playing field £18.51) | 67.51 |
| Barriers Direct | 1,472.32 |
| The Joe Dix Foundation (Bleed kits) | 240.00 |
| Secret Gardens (seagull inst) | 780.00 |
| Play Inspection | 108.30 |
| HMRC (Clerk's tax - Oct Nov) | 38.00 |
| Mick Kinder (caretaking) | 64.00 |
| EON Pavilion | 19.58 |
| Royal British Legion (S137) | 100.00 |

*Reimbursed to Clerk

Resolved to pay enbloc

15. To consider budget for 2025-2026

Members discussed the budget and amendments were made and agreed.

16. To agree and set Precept for 2025-2026

Council reviewed the Precept resolved that it be increased to £20,000 per annum equating to a Band “D” property increase of approximately £1.84p.

17. To Receive Reports from Councillors and items for the next Agenda

Request Flagship to cut back the hedge along Mill Lane as it is encroaching into the road and causing issues for road users. EP

Pot holes along Bacton Woods which were primarily due to the heavy plant utilising the area. The Clerk would report these. EP

Appointment for Bacton Village Hall Member. Agenda

18. To confirm date of the next Meeting

**Bacton & Edingthorpe Ordinary Parish Council Meeting -
Monday 13th January 2025 - Bacton Village Hall @ 7.00pm**

There being no further business the meeting closed at 8.45pm.

SUSAN HOLDEN - CHAIR

13th January 2025